

Environmental Policy

Introduction

At Celtic English Academy we are committed to the environment.

We have a duty of care to our students, their wellbeing and futures as English speakers, but we also care about our environment, the future of our school and our world, so that generations to come will be able to have the same opportunities that we can offer to our students today.

Why this policy exists

Celtic English Academy recognises the importance of the role it has to play in environmental stewardship and in promoting principles of sustainability in its business activities. This policy exists to inform employees of the company's responsibilities and underpin procedures and requests management may ask staff to adhere to in order to make Celtic English Academy a more sustainable business.

Responsibilities

Celtic English Academy will:

- Manage and control its environmental risks in a sustainable manner by complying with relevant legislation and adopting, where appropriate, best practice
- Endeavour to integrate the principles of sustainability into its strategies, policies and procedures
- Aim to promote and adopt sustainable initiatives and encourage its staff and students to follow in this manner

Celtic will strive to do the following in a sustainable manner:

- Maximise energy efficiency and use of renewable resources
- Minimise waste generation and facilitate repair, reuse and recycling over disposal of wastes
- Promote sustainable travel to and from Celtic English Academy
- Promote continual improvement in maintenance practices and establish sustainability guidelines for internal and external design teams and contractors working on new build and refurbishment projects

When working with external authorities and bodies Celtic will:

- Develop good working relationships with all relevant external authorities
- Develop links with appropriate environmental bodies and associations
- Report any incidents as required

Regarding the development of managers and staff, Celtic will:

- Provide appropriate training and/or information to staff as required
- Encourage initiatives volunteered by any member of staff

Current activities

Celtic English Academy is continuing its commitment to the environment, which is very important to us as an organisation and is also valued by the people we employ and others we engage with.

We occupy three Victorian buildings that have been adapted for educational and office use. We try to make the best use of natural light and energy saving practices. We are committed to the reduction of our carbon footprint and minimising our impact, as a company, on the environment.

Our current environmental measures include:

- Recycling all paper and cardboard.

- Recycling our plastic water cups and supplying staff with reusable water bottles which are also available for students to purchase.
- Reusing textbooks, DVDs and resources.
- Reusing furniture, fixtures and fittings to minimise waste.
- Turning off the lights when a room is unoccupied.
- Turning off the plugs and not leaving technologies on standby.
- Using recyclable paper.
- Using double-sided printing wherever possible.
- Recycling our printer and toner cartridges.
- Recycling any redundant electrical equipment.
- Buying office supplies and classroom stationary in bulk online to reduce multiple driving journeys.
- Encouraging staff to walk or take public transport through our Sustainable Travel Policy.
- Encouraging students to walk or take public transport from their homestays/residence by providing city maps and information about bus routes.